**OXFORD UNIVERSITY BASKETBALL CLUB**

**CODE OF CONDUCT 2015/2016**

**1.0 Introduction**

1.1 Being totally committed to the safety of its members, the 2013/2014 University of Oxford Basketball Club will operate so far as reasonably practicable, in accordance with the following document, it’s risk assessment, the Proctors’ rules and the current NGB guidelines.

1.2 The Club is affiliated to the recognised National Governing Body for our sport:-

*England Basketball
Unit 2
1 Arena Court
Attercliffe
Sheffield
S9 2LF*

*Tel: 0114 284 1060*

*Fax: 0114 284 1061*

1.3 It will be the responsibility of the President to ensure that affiliation/membership is paid on the due date, and that any information on new or current ‘Best Practice’ is requested and made available to those concerned.

1.4 The Club will appoint a new Committee by 1st Week of Trinity term. The Committee will serve from the following Michaelmas term to the end of Trinity term.

1.5 At least three members of the new Committee will arrange a Safety Briefing Session with the Area Safety Officer for Sport within the first three weeks of Trinity term.

1.6 The reviewed and signed versions of the Code of Practise and Risk Assessment will be supplied to the Area Safety Officer four weeks after the start of Michaelmas term.

1.7 It is the responsibility of the individual to bring to the attention of the Committee any known medical condition or previous injuries that may affect their or the Club members’ safe participation within the sport. If the issue is of a sensitive nature, then this MUST be raised via the A.S.O.

1.8 The Club Code of Conduct, Risk Assessment and Constitution shall be available for members on the club website under a clear ‘Safety Documents’ link.

**2.0 Club Activities**

**FOR THE YEAR 2015-2016 OUR PROPOSED ACTIVITIES WILL BE:-**

**ACTIVITY**

**DAY/DATE**

**VENUE/LOCATION**

Training

Monday 1400-1630

Iffley Road

Tuesday 0830 -1000

Iffley Road

Thursday 1000-100200

Iffley Road

Friday 0830 -1100

Iffley Road

Friday 1400 -1800

Iffley Road

Saturday 1200-1400

Iffley Road

Sunday 1230-1400

Iffley Road

BUCS League

Wednesday

Nation-wide

Varsity Match

February 27th

Oxford

**3.0 Specialist Officers**

3.1 The Club Committee will consist of the following officers who shall be fully matriculated members of the University:-

President

Secretary

Treasurer

Vice-President

Men’s Blues Captain

Women’s Blues Captain

Men’s Twos Captain

Women’s Twos Captain

Cuppers and League Administrator

Social Secretary

Publicity & Alumni Secretary

Webmaster

Safety Officer

The duties and responsibilities of these individual officers are outlined in section 3 of the Code of Conduct guidelines to this document.

**4.0 Event Organiser and Activity Leaders**

4.1 The University of Oxford Basketball Club will follow the guidelines for Event Organisers and Activity leaders, as detailed in the ‘guidelines for the Code of Conduct’ as displayed in section 6 of the safety webpages at http://www.sport.ox.ac.uk/sports-federation/safety

The President of the Club shall undertake the role of Event Organiser or Activity leader unless he/she, together with the Committee, delegate the task to another.

The name of the Club appointed Event Organiser and Activity Leader for 2013/2014 is:

Abigail Edmonds

President

abigail.edmonds@spc.ox.ac.uk

 4.2. The name of the Club appointed Coaches/Instructors for2015/2016 are:

**Name**

**Position**

**Qualifications/Experience**

Matt McGilvray

Mens Blues coach

Player/coach for 3 years

Mathias Rufino

Mens Twos coach

Coach for 3 years

Simone Rinco

Women’s Blues coach

Italian Qualification

Graham Nichols

Womens Twos coach

England Basketball level 3 head coach

The club is reminded that the Coaches and Instructors are to provide the Area Safety Officer (Sport) with a copy of their latest qualification, their First Aid Qualification (if held) and proof of Personal Indemnity Insurance. This information will be sent to the Sports Federation Office prior to the commencement of the new academic year (Michaelmas). It is the responsibility of the Coach and/or Instructor to renew and supply copies of the above forms.

 4.3 Activity Participants:

Although Activity leaders are responsible for informing participants about the exact nature of an activity, participants should be aware that they are responsible for their own actions, especially if they choose to disregard advice given by an Activity Leader or Event Organiser.

**5.0. University Sports Club Activities**

5.1. The University of Oxford Basketball Club will undertake its activities as outlined in section 6 of the Code of Conduct guidelines to this document. http://www.sport.ox.ac.uk/sports-federation/safety

**6.0. Activity Registration**

6.1. The University of Oxford BasketballClub will follow the guidelines of the Trip Registration Form guidelines for trips in the United Kingdom and abroad, as detailed in section 10 and 11 of the safety webpage. http://www.sport.ox.ac.uk/sports-federation/safety

**7.0. First Aid**

 • The University of Oxford BasketballClub will follow the guidelines for First Aid provision, as detailed in section 12 of the safety webpage: http://www.sport.ox.ac.uk/sports-federation/safety

 • The name of the Club trained and/or qualified First Aiders for 2015/2016 are:

**Abigail Edmonds**

**President**

**abigail.edmonds@spc.ox.ac.uk**

**8.0. Accident and Emergency Procedures**

8.1. The University of Oxford BasketballClub will follow the Accident and Emergency Procedures, as detailed in section 7 of the safety webpage: http://www.sport.ox.ac.uk/sports-federation/safety

**9.0. Training Courses**

9.1 In an effort to promote the highest standards of instruction, training and safety, the University of Oxford BasketballClub actively encourages its members to partake in training courses, gain experience or undertake formal assessment in our sport.

The Club will endeavour to follow the guidelines for provision of this, as detailed in section 13 of the safety webpages: http://www.sport.ox.ac.uk/sports-federation/safety

**10.0 Clubs Complaints Procedure**

10.1. The Club operates a procedure that allows Club members to raise complaints about issues, which might include the following:

· The safety of Club activities.

· Poor standards of instruction or leadership.

· The standard of equipment used for Club activities.

· Poor Club Administration.

· The lack of suitable activities for their level of participation.

10.2. Complaints concerning Club safety or operational matters should initially be addressed to the Club President. If this does not prove satisfactory a written complaint should be made to the Sports Administrator in the Sports Federation.If this reply is unsatisfactory then a written complaint should be made to the Director of Sport or the ASO.

11.0. Club Social Functions

Social functions form an important part of a club’s activities. As a result Clubs have a responsibility for any organized activity, including social events. Please be reminded that Clubs should under no circumstance place students under any pressure to take part in, or pass any form of initiation as part of their membership of the Club. All students should be able and encouraged to participate in student activities in an atmosphere free from discrimination or fear. All clubs are reminded that they operate within the overall framework of Oxford University and as an Oxford University Club cases of disrepute at social functions will be treated seriously.

**12.0. Governing Body Recommendations**

 The University of Oxford BasketballClub will operate so far as reasonably practicable, in accordance with our current NGB guidelines.

**13.0. Declaration** (All officers must sign)

 As a Club Official I am aware of my moral and legal obligations to my fellow Club members.

I have read, understand, agree to abide by and enforce the rules of the Club Constitution, Code of Practice (including Appendix 1), Risk Assessment and Office to which I hold.

President

Abigail Edmonds

Secretary

Younes Saidani

Treasurer

Tsun Henry Chan

Captain

Ben Abraham

Lena Kolb

Vice President

/

Cuppers & League Administrator

Declan Manning

Social Secretary

/

Publicity & Alumni Secretary

Abigail Edmonds

Webmaster and IT Officer

Adora Jones

**14.0. The Code of Conduct Guidelines**.

The Code of Conduct Guidelines can be used as an appendix to the Code of Conduct and the information is available in section 6 of the safety webpages at www.sport.ox.ac.uk